

TOWNE ESTATES AT SUMMERFIELD

HOMEOWNERS ASSOCIATION, INC.

Board of Directors Meeting

June 6, 2023

Meeting Minutes

1. Call to Order – Certifying of Quorum

The meeting was called to order at 6:02 p.m. Board members Ron Estes and John Lee were present, therefore quorum was established. Jennifer Conti represented McNeil Management.

2. Approval of Meeting Minutes: The Board reviewed the prior meeting minutes as prepared by the Manager.

On Motion: Duly made by John Lee, second by Ron Estes and carried unanimously.

Resolve: To approve the prior meeting minutes as presented.

3. Reports

Manager Report: Manager presented the financial and management reports and answered questions.

4. Business Items

Preservation of the Covenants and Restrictions: Manager presented the annual requirement regarding Florida Statute 720.3032, consideration of Preservation of the Covenants and Restrictions. The Board is required to annually consider the filing of a notice to preserve the covenants/restrictions affecting the community from extinguishment under Marketable Record Title Act (MRTA). Manager indicated that the association is 25 years old, so preservation is not a pressing concern at this time.

Community Events: Board will be hosting a Back to School Event with Kona Ice on July 14, 2023, from 6:00pm - 7:00pm. Board will also be sending a monthly newsletter for the next 6 months to help bring information to the owners within Towne Estates.

5. Adjournment

On Motion: Duly made by John Lee, second by Ron Estes and carried unanimously.

Resolve: To adjourn the meeting at 6:43 p.m.

Approved by Board 9/12/23
Prepared by Manager on behalf of Secretary