

# TOWNE ESTATES AT SUMMERFIELD

HOMEOWNERS ASSOCIATION, INC.

## Board of Directors Meeting March 8, 2022

### Following Annual Meeting

### Meeting Minutes

#### 1. Call to Order – Certifying of Quorum

The meeting was called to order at 6:19 p.m. Board members Ron Estes and John Lee were present, therefore quorum was established. Jennifer Conti represented McNeil Management.

#### 2. Approval of Meeting Minutes: The Board reviewed the prior meeting minutes as prepared by the Manager.

**On Motion:** Duly made by John Lee, second by Ron Estes and carried unanimously.

**Resolve:** To approve the prior meeting minutes as presented.

#### 3. Reports

**Manager Report:** Manager presented the financial and management reports and answered questions.

#### 4. Business Items

**Violation Report:** Board reviewed and discussed the violation report and agreed to move forward three lots for legal action.

**On Motion:** Duly made by Ron Estes, second by John Lee and carried unanimously.

**Resolve:** To push forward three lots for legal violation enforcement action.

**Hillsborough County Off Duty Patrol:** Board requested Off Duty Patrol and provided a schedule for the officers to patrol the community at various times and days. John Lee agreed to be the check in point for the officers.

**Community Message Board:** Board expressed an interest in a community message board installed within their community. Manager will provide links for the boards review.

#### 5. Adjournment

**On Motion:** Duly made by John Lee, second by Ron Estes and carried unanimously.

**Resolve:** To adjourn the meeting at 7:12 p.m.



Prepared by Manager on behalf of Secretary