

Towne Estates at Summerfield BOD Meeting

Date: November 10, 2015

Time: 6:30 PM

Call to Order— John Lee

- Time—6:35 pm
- Attendance—John Lee, Brian Bistany, Kira Sholes

Verify Quorum—Yes

Proof of Notice— Yes

Approval of Budget Meeting Minutes--Yes

- 1st Motion—Brian Bistany
- 2nd Motion—Kira Sholes

CPA Review Contract with Bashor and Legendre

- 1st Motion—John Lee
- 2nd Motion—Brian Bistany; All in favor

Delinquency: Board has agreed to be very aggressive in collections. Manager Meshell suggested to send all past Friendly reminders, those that have been sent Friendly reminders to send Pre-lien letters and those sent Pre-lien to the attorney. Board agreed and want 4 account with balances under \$10.00 to be waived.

Annual Meeting; Board agreed to schedule for February 9, 2016.

BOD Meeting to be every other month starting at 6:00 pm.

- 1st Brian Bristany
- 2nd Kira Sholes

Next Meeting January 12, 2016.

President John wanted quotes on speed Humps and lighting on Summerfield Crossing. Doggie stations which would be maintain.

Treasurer/Secretary Kira- suggested proposals for Mailboxes entire community based on Master guidelines.

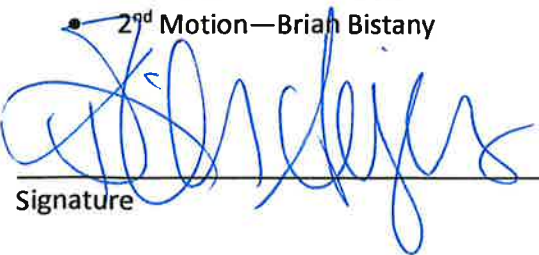
Vice President Brian - Suggested proposal for sidewalks and maybe driveways

Adjourn: 7:40 pm

- 1st Motion—Kira Sholes
- 2nd Motion—Brian Bistany

Signature

Date



11/19/15